

Cottonwood Mutual Water Company

Board Meeting Minutes

Wednesday, June 8, 2022; 6:00 PM

Board Members:

Taylor Nielsen District 1 2019-22 - Absent
Brent Flamm District 2 2019-22 - Present
Heidi Dorius District 3 2021-2024 - Present
Shawn Beckstrom District 4 2021-2024 - Present
Alan McKean Member-at-Large 2021-2024 - Present
Jennifer Jensen Secretary - Present
Mike Johanson Manager/President - Present

Visitors:

1. President - Mike Johanson
 - a. Call meeting to order @ 6:06pm- Motion by Brent, 2nd Shawn, Unanimous
 - b. Declare any conflicts of interest - None
 - c. Approve meeting minutes of May 11, 2022 - Corrections have been made for approval at next Board Meeting
 - d. Approve share cancellations and reissues - Motion by Shawn, 2nd Brent, Heidi vote no. She doesn't believe there is sufficient secondary water. The rest voted yes.
2. Public Comment (please limit comments to three (3) minutes - None
3. Update of audit performed on Monday, May 23, 2022 - We still have further proofing that needs to take place. It will be ready around the end of July instead of June 30th.
4. Discussion of reservoir and reservoir storage - Work Meeting concerning Silver Leaf Reservoir to be held on June 22nd @ 6:00pm. We'll be discussing the items listed below. - Motion by Shawn, 2nd by Alan, Unanimous
 - a. AMEC report
 - b. standard operating procedures
 - c. liability
5. Discussion/decision regarding assigning board members various aspects of company operation. Some assignments have already been made. Still needs further discussion
 - a. Budget & Finance
 - b. Regulations & Compliance
 - c. Operation policies & procedures
 - d. Human resources
 - e. Emergency preparedness & cyber security
6. Discussion/Decision regarding Durbano demand letter and lawsuit update - Board decided to have Chris write up a letter that is to be sent out to board members for approval before sending to Durbano. Motion by Shawn, 2nd Brent, unanimous

7. Discussion/Decision Conflict of Interest Policy - Still needs to be discussed

9. Employee compensation review - Researched and presented by Brent. Raises were approved. Motion by Shawn, 2nd Brent, Unanimous

10. Discussion of relationship between CMWC & MGSWC -Will be discussed at next board meeting

11. Board member questions & answers - None

12. Adjourn - Motion by Alan, 2nd Brent, Unanimous