

Cottonwood Mutual Water Company

Board Meeting Minutes

Wednesday, March 9, 2022; 6:00 PM

Board Members:

Taylor Nielsen District 1 2019-22 - Present
Brent Flamm District 2 2019-22 - Present
Heidi Dorius District 3 2021-2024 - Present
Shawn Beckstrom District 4 2021-2024 - Absent
Dave Wall at-Large 2021-2024 - Present
Jennifer Jensen Secretary - Present
Mike Johanson Manager/President - Present

Visitors: Michelle Lyman

1. President - Mike Johanson
 - a. Call meeting to order - 6:03 pm Motion by Dave, 2nd Brent, Unanimous
 - b. Declare any conflicts of interest - None
 - c. Approve meeting minutes of February 9, 2022 - Question raised concerning Item # 8 by Heidi Questions resolved by email sent to board members on March 16, 2022 from Chris Bramhall addressing each question.
 - d. Approve share cancellations and reissues - Motion by Brent, 2nd Heidi - Unanimous
2. Update board on 2022 legislative session and new EPA lead and copper rule requirements @ 8:35 pm We have until 2024 to comply with the new legislation that all lead pipes supplying culinary water need to be replaced in our water district
3. Review, discuss, and adopt a Conflict-of-Interest policy - Has not been discussed
4. Discussion/Decision to approve the 2022 budget @ 8:07 pm- Motion by Taylor, 2nd Brent, Unanimous
 - a. \$15,000 has been added to the audit budget line item for an audit bringing the total to \$19,250
 - b. Discussion/decision regarding hiring auditing firm to perform an audit of company's books for a specified year. Amount for audit was added to the budget. Have not yet determined which accounting firm we will use.
5. Discussion/Decision authorizing the purchase of 130 replacement meters (Neptune Mach 10) for budgeted amount of \$45,850.00. Cost of meters to be taken from Capital Repair & Replacement Fund. Current delivery of meters is estimated in June/July if ordered this month. Total number of meters ordered will be around 130. @ 8:27 pm - Motion by Taylor, 2nd Heidi, Unanimous
6. Discussion/Decision regarding 2022 proposed water rates @ 8:20 pm - Approve change in water rates. The proposed water rates were posted to our website on March 10, 2022, for public comment. The following information was also posted along with the rates. The first 30 minutes of our April 13, 2022, board meeting will be open for public comment. They may also submit in writing any questions or concerns they may have. Board will make a decision & vote concerning new water rates following public comment. Motion made by Taylor, 2nd Brent, Unanimous
7. Discussion/Decision regarding resolution to assess a \$250.00 standby fee to class A shareholders who

have not yet connected to the water system @ 8:26pm - Motion by Heidi, 2nd Brent, Unanimous

8. Presentation by Olympus Insurance (Preston & Daryl Child) regarding 2022 insurance coverages. Discussion/approval of board of insurance coverages @ 6:29pm. A motion was made electronically on March 10, 2022 to approve new insurance policy by Dave Wall, 2nd Taylor, Unanimous

Current policy expires April 1, 2022

Reviewed property schedule

Reviewed the process they go through when renewing to make we have appropriate coverage for our business needs

Coverage Binder

Claims are retroactive when it changes from Allied to Philadelphia

Limited Cyber Protection

Discussed cost difference between \$1000 deductible and \$500

We need to make a decision by March 31, 2022

Firm Quotes

9. Discussion and clarification of the board's interest in having Chris review each of the current agreements CMWC has with Mountain Green Secondary Water and others - @ 8:46pm Board voted to have Mountain Green Secondary Water present proof of "Water Rights" for their water stored in Silver Leaf Reservoir. Motion made by Taylor, 2nd Heidi, Unanimous
10. Discussion regarding water for airport landscaping @ 7:11pm - Airport is seeking additional water for landscaping before further development from Custom Pipe. They need a "Will Serve" letter for 32000 square feet. 0 scape drip irrigation, 1" line. Michelle Lyman attended the meeting as a member of the airport board. She needs to find out the amount of water needed and give to Mike. She was also counseled to talk to Rulon Gardner concerning water rights.
11. Discussion/Decision regarding letter responding to Ted Taylor and Eric Plyer from Chris Bramhall - wasn't discussed. Heidi recommended Mike send a letter to Ted and Eric letting them know we were still working on their issues.
12. Adjourn @ 9:00pm - Motion by Brent, 2nd Heidi - Unanimous